



349 4th Avenue SE
Cedar Rapids, IA 52401
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www.parkcedarrrapids.com

Meter Hooding/Placarding Request & Agreement

updated 6-22-22

Date to hood: _____ Time needed: _____
Date to unhood: _____ Time to unhood: _____
Job #: _____ Project Manager: _____ Dept: _____
Meter Spaces Requested #:

Name (First, MI, Last): _____
Applicant Email: _____
Phone number: _____
Reason/Event: _____

Billing Information:

Business/Entity Requesting Meter Hooding: _____
Relationship to Business/Entity: _____
Business Address: _____
*Business Email (for invoicing): _____
Business Phone: _____

Meter Hooding Agreement and Conditions:

On-street and off-street meter requests are subject to availability and subject to change or cancellation based on operational needs at any time for any reason. Submitting a request for meter hooding does not guaranty meter hooding. See **Meter Hooding Supplement** for a list of rules and regulations, as well as current fees associated with meter hooding services. A copy of the Meter Hooding Supplement can and/or will be provided to you by a member of the Park Cedar Rapids staff. Requests along with signed agreement must be submitted 48 hours in advance for review and approval. Any additional concerns or questions regarding the meter hooding program can be directed to the **Park Cedar Rapids Office at 319-365-7275 or 319-423-7060 after hours.**

Rules and Regulations are subject to change based on operational needs/ concerns at any time for any reason.

A late fee of 10% of the amount due will be applied to all invoices over 30 days past due.

Automated Clearing House (ACH) is available. Returned checks or non-sufficient funds ACH payments will result in an overdraft fee and can result in the cancellation of parking privileges. Make checks payable to Park Cedar Rapids.

I HAVE READ, FULLY UNDERSTAND, AND AGREE TO ALL TERMS AND CONDITONS ABOVE AS WELL AS HAVE RECEIVED/ REVIEWED THE METER HOODING SUPPLEMENT CONTAINING RULES AND REGULATIONS PERTAINING TO METER HOODING.

Signature: _____ Date: _____