



Park Cedar Rapids  
319-365-7275  
349 4<sup>th</sup> Avenue SE, Cedar Rapids, IA 52401  
contactus@parkcedarrapids.com

## 2026 ELECTRONIC MONTHLY PARKER AGREEMENT

- 1. Monthly Parking Fees:** Monthly parking fees are due on the 1st of each month. Payments received after the end of business on the 7th will be assessed a \$10 late fee per parker, per space. Returned payments (NSF) will incur \$35 fee per occurrence.
- 2. Automated Clearing House (ACH):** ACH is available and encouraged. Payments are automatically deducted on or about the first business day of each month. Payment dates cannot be modified.
- 3. Prorated Parking:** Prorated rates apply only to new parkers who enroll after the 15th of the month. No prorating is provided at any other time, including termination.
- 4. Discounts:** 1 discount per parker, per account. No discount stacking. Park Cedar Rapids will apply the best available qualifying discount. (Effective July 2026)
- 5. Parker Information:** Parkers must maintain current contact information, including phone number and email address, for operational communication.
- 6. Vehicle Information (Effective May 2026):** 1 active parker per account. Up to 2 vehicles may be listed, *Park & Live accounts are allowed 1 vehicle*. Vehicle information must be kept current in ParkLync. Account sharing is prohibited and subject to immediate termination. Multiple vehicles identified to be parked in the ramp on the same account at the same time are subject to a "Parking Prohibited" citation and individuals sharing accounts/groups sharing is grounds for IMMEDIATE termination of all monthly parking privileges.
- 7. Parker Requirement:** As a monthly parker you agree to keep your citation payments in good standing and your account information up to date. Routine citation audits will be performed and outstanding citations for parkers must be paid in a timely manner if we contact you in this regard. Furthermore, no vehicle may be entered in as "TBD" and any temporary vehicle plates with VIN information must have plate information provided within 21 days. It is the parkers' responsibility to keep such information updated in the system to prevent citations from being issued and not that of Park Cedar Rapids.
- 8. Events:** Park Cedar Rapids may displace parkers during events without providing alternate parking. Parkers are responsible for arranging parking at posted rates.
- 9. Facility Maintenance:** Temporary maintenance may require relocation within the facility. For long-term closures due to major repairs, a posted notice will be given and rent abated. No alternative parking will be provided.



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**10. Cancellation Policy:** Cancellations must be submitted via the official cancellation form no later than the 20th of the month. Forms received after the 20th but before the 28th will incur a \$20 fee. Cancellations on or after the 28th will result in full charges for the next month.

**11. Auto-Renewal:** Accounts renew automatically monthly. Payments continue to be drafted unless cancelled according to the policy. No refunds are issued for the final month.

**12. Payment on File:** Accounts 7 days past due with no payment method on file will be canceled. Citations issued after cancellation are not eligible for dismissal. Reactivation requires all outstanding balances and fees paid in full.

**13. Non-Pay Cancellation:** Accounts unpaid for 30 days will be terminated and subject to citation. Reactivation requires payment of all fees, premiums, NSF charges, and citations.

**14. Operational Regulations:** Rates may change according to the Municipal Code 61.106. Vehicles may not be stored longer than 24 hours. Unauthorized vehicles in reserved spaces are subject to towing, at owner expense. Vehicles with five or more unpaid citations may be towed and impounded.

**15. Agreement Authority:** Park Cedar Rapids may modify procedures, rules, or discontinue agreements at any time. Excessive violations may result in permanent exclusion from monthly parking.

**16. Liability:** Parkers assume all risks of bodily injury, property damage, or loss. Park Cedar Rapids provides no insurance. Parkers must rely on their own insurance.

**16. Acceptance of Terms:** Payments constitute acceptance of all terms and conditions.

**17. Additional Information:** Monthly status does not prevent towing. All on-street parking is hourly. One citation dismissal per year is allowed if ticketed within your allocated ramp and submitted within 30 days.

**18. Electronic Signature Agreement:** By submitting payment electronically or completing online enrollment, the parker agrees that such action constitutes an electronic signature under applicable law. The parker affirms that this electronic signature carries the same legal effect as a handwritten signature and acknowledges acceptance of all terms contained in this agreement.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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## **What You Should Know**

**Citations:** It is a requirement to become a monthly parker that all citations be paid. It is an expectation as a monthly parker that you remain in good standing to keep your parking privileges. Being a monthly parker and maintaining your monthly payment status does not keep you safe from towing. There is no safe haven within the ramps or lots. If you have outstanding citations and have received a tow notice, you may now be towed from the ramp. It is our expectation that all parkers have their citations paid and we will be auditing parkers and reaching out to you if you have any past due.

**On-Street Parking:** Must be paid at time of arrival. There is no Monthly parking in the street. There are 2 zones: 2-Hr limit and 10-Hr limit. If you park in a 2-Hr limit zone and need more time, you must move to a different street block; moving to another space on the same street will NOT avoid ticketing.

**Discount/Citation Audit:** Our office will be conducting ongoing checks on records to verify discounts as well as conducting citation audits. We may contact you and request updated information or notify you if you have any unpaid parking citations. Just heads up!

**Park & Live Discount:** This is a big change, going forward, you may only have “ONE” vehicle registered and parked in the ramp on your account. If you have multiple vehicles, you need additional accounts. Please contact our office to get this set up. Accounts cannot be shared!

**Monthly Parking:** What is monthly parking? It is not for visitors coming in for a few days, but it is for individuals who need parking for consecutive days, weeks and months. We provide you with a substantial discount and a place to park your vehicle. It is our expectation that this privilege is NOT ABUSED. This is not for your visiting local or out-of-town GUESTS’ vehicles. It is your account for your vehicle, and your guests must pay to park in the ramps or on the street for the length of their stay/visit. Violators of this policy may have their account terminated.



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### Waste Disposal and Environmental Charges

In accordance with the Cedar Rapids Parking Division policy, any environmental or safety hazard must be addressed promptly.

If a vehicle parked in a city-owned facility, lot, or street spills, leaks, discharges or abandons any substance, fluid, mechanical part, debris or waste considered hazardous or potentially harmful, Park Cedar Rapids will remove the material in compliance with all applicable city, state and federal regulations.

Park Cedar Rapids will recover all labor and material costs associated with the cleanup. All charges must be paid by the vehicle owner within 30 days of receiving the notice.

Vehicles found in violation of this policy will be notified and instructed to remove the vehicle immediately. The owner is responsible for relocating the vehicle and may be subject to fines or towing fees if they fail to do so.

If the vehicle is not removed, Park Cedar Rapids may allow up to five business days from the notice date for the owner to comply. If no action is taken, a tow order will be issued, and the owner will be responsible for all towing, removal and cleanup fees.

In situations requiring immediate vehicle removal, the Police Department and/or Fire Department will be notified prior to action. Once notification occurs, the vehicle may be towed immediately to prevent further safety risks or property damage. The owner will be responsible for all associated towing, removal and cleanup charges.

For General Questions/Concerns Email: [contactus@parkcedarrapids.com](mailto:contactus@parkcedarrapids.com)

Payment Questions/ Concerns Email : [payments@parkcedarrapids.com](mailto:payments@parkcedarrapids.com)

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